# 259617 Formative Assessments

**LESSON 1 – WORKPLACE SAFETY**

1. Why does your company conduct frequent inspections of safety and effective operation of fire fighting equipment? **SO 1 AC 1**

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1. What procedures would you follow to prevent hazards in your workplace? **SO 1 AC 2**

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1. You need to be observant at all times, and take note of items or situations which may be hazardous to guests, staff and visitors. Give 4 examples items or situations which may be hazardous to guests, staff and visitors. **SO 1 AC 3**

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1. What are the results of failure to maintain a safe work environment for the company? **SO 1 AC 4**

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**LESSON 2 – INCIDENT INVESTIGATION**

1. In order for an effective incident reporting system, what does organisation need to have in place? **SO 2 AC 2**

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1. What are the employee responsibilities in gathering information for workplace safety, health and environment incident investigations? **SO 2AC 2**

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**LESSON 3 – CONDUCT POST INVESTIGATION ACTIVITIES**

1. When conducting post-investigation activities, what forms / documents must be used and why? Who must the completed forms be submitted to? **SO 3 AC 1 & 3**

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