# 242822 FORMATIVE ASSESSMENT WORKBOOK

Formative assessment SO1 AC 1 – 3

Divide into groups

#### Case study 1

You have to develop a community garden at the community centre. The purpose is to get children and unemployed people in the community involved in growing vegetables and fruit.

Select a team leader and as a team, do the following:

Write a statement of general intent specifying the aim, according to identified needs of the project.

Write SMART objectives, making sure that you specify the following measurable parameters: performance outputs, cost, quantity, quality, dimensions, tolerances, deadlines and safety

Make sure that all the team members are involved.

Formative assessment SO2 AC 1 – 4

Divide into groups

Refer to case study 1 and do the following:

* Develop an action plan
* Develop a task list that includes:
* Time and resource allocations
* The following criteria for success: checkpoints, indicators and contingency plans, methods to avoid potential threats, measuring output from tasks in terms of quality and quantity

Formative assessment SO3 AC 1 - 4

Divide into groups

Refer to case study 1 and your action plan and do the following:

* Delegate tasks to team members
* Allocate resources
* Initiate measuring and checking systems to enable monitoring for compliance with the plan

Formative assessment SO4 AC 1 – 2

Divide into groups

Refer to the previous activities and do the following:

* Decide what monitoring activities and control measures your team will undertake when implementing this action plan
* Think of a couple of things that could go wrong and decide what corrective action to take.