#### 259597 Summative Assessment

#### KNOWLEDGE TEST

**INSTRUCTIONS**

* This Knowledge Test must be completed by the learner once training has been attended.
* Complete all the questions using black ink.
* Read the questions carefully and then fill in the answer in your answer sheet that your assessor will provide you with.
* Write legibly in the language agreed – namely English.
* Label drawings clearly (if applicable).
* You may ask the assessor for clarity, should you not understand the questions being asked
* The required mark to be declared competent is 75%

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| **No** | **SO** | **Question** | **Marks** |
| **Q1** | SO1 | Discuss what corrective action / measures need to be taken if accidents occur in the workplace. Discuss 4 types of accidents. | 12 |
| **Q2** | SO1 | Explain the different types of emergencies that may be encountered in your workplace. | 18 |
| **Q3** | SO2 | Discuss in your own words what steps need to be followed in the case of a fire occurring in your workplace? | 10 |
| **Q4** | SO2 | Discuss safety and emergency signs and give 5 examples of items or situations which may be hazardous to customers, staff or visitors. | 10 |
| **Q5** | SO3 | How would the safety officer maintain levels of security in an organization? List 5 safety actions. | 10 |
| **Q6** | SO3 | Describe evacuations in terms of the company emergency plan. | 10 |
| **Q7** | SO4 | What duties will the person in charge of managing emergencies have? | 10 |

#### Answer sheet:

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| **QUESTION 1: Discuss what corrective action / measures need to be taken if accidents occur in the workplace. Discuss 4 types of accidents. SO1 (12)** |
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| **QUESTION 2: Explain the different types of emergencies that may be encountered in your workplace. SO1 (18)** |
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| **QUESTION 3: Discuss in your own words what steps need to be followed in the case of a fire occurring in your workplace? SO2 (10)** |
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| **QUESTION 4: Discuss safety and emergency signs and give 5 examples of items or situations which may be hazardous to customers, staff or visitors. SO2 (10)** |
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| **QUESTION 5: How would the safety officer maintain levels of security in an organization? List 5 safety actions. SO3 (10)** |
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| **QUESTION 6: Describe evacuations in terms of the company emergency plan. SO3 (10)** |
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| **QUESTION 7: What duties will the person in charge of managing emergencies have? SO4 (10)** |
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**Total: 55 Marks**