**259639 Formative Assessment**

#### Lesson 1 – HEALTH AND SAFETY IN THE WORKPLACE

#### Assessment Activity 1.

Walk through your organisation and look for safety and emergency signs. Are they clearly visible and are there enough? Are there any hazards around the emergency pathways? What can be done about them? **SO 1 & 2, AC 4, 5 & 6**

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#### Assessment Activity 2.

Using your Learner Manual as reference, briefly write down the general rules for safety in the workplace, identifying the responsibilities of the employer and the employee. **SO 1, AC 1 & 2**

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#### Lesson 2 – PERSONAL PROTECTIVE EQUIPMENT

#### Assessment Activity 3.

With the assistance of your workplace mentor, try and find out which sectors of the economy require employees to wear Personal Protective Equipment and describe the use for each example. **SO 3 AC 1**

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#### Assessment Activity 4.

Find out from any one sector / industry that prescribes the use of PPE and how damaged or lost PPE is reported and replaced. **SO 3 AC 3**

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#### Assessment Activity 5.

Select any one type of the PPE as listed above. Describe the maintenance and storage applications for the chosen PPE. **SO 3 AC 2**

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#### Lesson 3 – GOOD HOUSEKEEPING

#### Assessment Activity 6.

Explain the requirements that relate to the stacking and storage of materials and equipment in your own organisation. Explain the importance of adhering to these requirements. **SO 4 AC 1 & 2**

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#### Lesson 4 – EMERGENCY PROCEDURES

#### Assessment Activity 7.

Get a copy of your organisation’s accident procedures. Find out who you must report accidents to. **SO5 AC 2**

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#### Assessment Activity 8.

Find out what accidents have occurred recently in your organisation. What corrective action / measures were taken and what needs to still be done to ensure these accidents will not happen again? **SO5 AC 2**

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**Assessment Activity 9.**

Obtain copies of your organisation’s safety and evacuation procedures. **SO5 AC3**

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