**259604 FORMATIVE ASSESSMENTS**

During your training, you were required to complete a number of activities within each Lesson in your Learner Study Guide. You need to complete these activities and attach the evidence of each in this section of your PoE.

**LESSON 1 – SAFETY, HEALTH AND ENVIRONMENTAL REQUIREMENTS**

 **TASK 1 – This Task needs to be completed and placed in your PoE**

Explain –in your own words – what you understand as the basic safety, health and environmental requirements in any workplace to be.

This Task is aligned to **Specific Outcome 1, Assessment Criterion 1**

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 **TASK 2 – This Task needs to be completed and placed in your PoE**

What are some of the benefits of a good safety and health plan?

This Task is aligned to **Specific Outcome 1, Assessment Criterion 2**

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 **TASK 3 – This Task needs to be completed and placed in your PoE**

Why should management have a role to play in the development of the health and safety plan?

This Task is aligned to **Specific Outcome 1, Assessment Criterion 4**

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**LESSON 2 – MONITOR WORKPLACE COMPLIANCE**

 **TASK 4 – This Task needs to be completed and placed in your PoE**

The safety of staff is regulated by the Occupational Health and Safety Act and Regulations. All organisations need to subscribe to legislative procedures in order to ensure the safety of staff and customers. What steps need to take place to ensure the safety of staff and customers.

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This Task is aligned to **Specific Outcome 1, Assessment Criterion 4**

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 **TASK 5 – This Task needs to be completed and placed in your PoE**

If preventative action is not taken, what would be the cost implication to the company?

This Task is aligned to **Specific Outcome 1, Assessment Criterion 4**

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**LESSON 3 – WORKPLACE SAFETY ACTIVITIES**

 **TASK 6 – This Task needs to be completed and placed in your PoE**

In public areas what corrective actions should be taken if potential hazards occur?

This Task is aligned to **Specific Outcome 3, Assessment Criterion 2 and Specific Outcome 4, Assessment Criterion 4**

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 **TASK 7 – This Task needs to be completed and placed in your PoE**

Draw up a checklist for security maintenance in each of the areas identified in task 6.

This Task is aligned to **Specific Outcome 3, Assessment Criterion 1**

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 **TASK 8 – This Task needs to be completed and placed in your PoE**

What 3 things should staff be made aware of in terms of safety and security measures.

This Task is aligned to **Specific Outcome 4, Assessment Criterion 4**

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 **TASK 9 – This Task needs to be completed and placed in your PoE**

How should staff be upskilled in understanding safety and security responsibilities?

This Task is aligned to **Specific Outcome 4, Assessment Criterion 6**

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